

Sal Khan CPFA, MSc
Head of Service (Section 151 Officer)

Clerk - Hoar Cross Parish Council
Miss Elizabeth Goodwin
100 Byrds Lane
Uttoxeter
Staffs
ST14 7NB

Direct Line: 01283 508746
Direct Fax: 01283 508388
Reply To: Lisa Bird
E-mail: dcsupport@eaststaffsbc.gov.uk
Our Ref: P/2021/00313
(please quote this reference on all correspondence with us)

Date : 29 March 2021

NOTIFICATION OF APPLICATION - TOWN AND COUNTRY PLANNING ACT 1990

Dear Sir/Madam

Proposal: Conversion of part of existing garage to form an annexe ancillary to the main dwellinghouse, alterations to existing garage to include rendering to all elevations, alterations to windows and doors on the side and rear elevations, additional door to the side elevation, additional windows to the front elevation and installation of rooflights to the front roofslope.

Location: Lawley Cottage, Newborough End, Newborough, Staffordshire, DE13 8SR

Grid Ref: 413145 324426

If you wish to make comments on the proposal I would be pleased if you could do so within **21** days of the date of this letter. If for any reason a reply is not possible within that period of time but you wish to make comments, please ensure that this office is made aware otherwise it will be assumed you have no comments to make.

Please note that all correspondence received relating to the proposal can be read and copied by the applicant, the press and other members of the public under the provision of the Local Government (Access to Information) Act 1985. In the event of a subsequent appeal being lodged by the applicant, any letters received will be forwarded to The Planning Inspectorate and the appellant.

If you are receiving electronic consultations please use the following link:

<http://www.eaststaffsbc.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

and insert the above reference number to view the application forms and drawings. You can use the '[add comments here](#)' facility on the website after viewing the application or you can forward your comments by e-mail to the above address or in writing by quoting the above reference number.

Yours faithfully

Lisa Bird

Lisa Bird
Planner
Development Control

P.O. Box 8045, Burton upon Trent, Staffordshire, DE14 9JG

www.eaststaffsbc.gov.uk

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