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Head of Service (Section 151 Officer)

Clerk - Hoar Cross Parish Council
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Reply To: Gary Shilton
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Our Ref: P/2021/00880
(please quote this reference on all correspondence with us)

Date : 13 August 2021

NOTIFICATION OF APPLICATION - TOWN AND COUNTRY PLANNING ACT 1990

Dear Sir/Madam

Proposal: Replacement of one existing roof light and installation of four new roof lights on front elevation

Location: Lavender Cottage, St Michaels Drive, Hoar Cross, DE13 8QS

Grid Ref: 412145 323189

If you wish to make comments on the proposal I would be pleased if you could do so within **21** days of the date of this letter. If for any reason a reply is not possible within that period of time but you wish to make comments, please ensure that this office is made aware otherwise it will be assumed you have no comments to make.

Please note that all correspondence received relating to the proposal can be read and copied by the applicant, the press and other members of the public under the provision of the Local Government (Access to Information) Act 1985. In the event of a subsequent appeal being lodged by the applicant, any letters received will be forwarded to The Planning Inspectorate and the appellants.

If you are receiving electronic consultations please use the following link:

<http://www.eaststaffsbc.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

and insert the above reference number to view the application forms and drawings. You can use the '[add comments here](#)' facility on the website after viewing the application or you can forward your comments by e-mail to the above address or in writing by quoting the above reference number.

Yours faithfully

Gary Shilton

Gary Shilton
Planner
Development Control

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