

HOAR CROSS PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 5th December 2022
at The Deer Park, Maker Lane, Hoar Cross

Present: Cllrs Bott and Major, Cllrs Mrs Prince, Sherwood and Smith
Miss E Goodwin (Parish Clerk), Lynne Bott, Hannah Patterson

- 1 Public Participation
Nothing to report.
- 2 Apologies
County Councillor Jessell, PCSO Leathers
- 3 Declarations of Interest
Cllr Bott - the request from the PCC for money towards the upkeep of the churchyard/future of the Parish Council website.
- 4 Minutes of the Parish Council Meeting held on Tuesday 18th October 2022
The Minutes were agreed as a true representation of the Meeting, and Cllr Bott signed them.
- 5 Matters arising not covered on the Agenda
There were no matters arising.
- 6 HS2 update
The Parish Clerk had forwarded a number of emails to the Parish Councillors; she has not heard from County Cllr Jessel regarding grants available for communities impacted by HS2.
- 7 Planning Cllr Major
 - a) Applications received P/2022/01150 Change of use and reinstatement of existing outbuildings together with a glazed link extension to form annexe to main building at 1 Park Cottage, St Michaels Drive; there were no objections
P/2022/01212 Erection of a part single, part two storey rear extension with Juliet balcony and installation of first floor side window at Netherwood Farm, Abbots Bromley Road; there were no objections
P/2022/01214 Erection of a detached stable block, associated buildings, hardstanding and the formation of a menage on land off Newborough Road, Hoar Cross; there were no objections.
 - b) Applications approved P/2022/00762 Conversion and alteration of existing building to accommodate four boilers, storage bay, hardstanding and installation of oil tank (Revised Scheme) at Hoar Cross Hall, Maker Lane
P/2022/00814 Enclosing of East porch at Hoar Cross Hall, Maker Lane
P/2022/00816 Listed building application for enclosing of East porch and alterations to the external steps at Hoar Cross Hall, Maker Lane
 - c) Applications refused
 - d) Other planning matters P/2022/00380 construction of a mobile home for occasional use as grooms accommodation, storage barn and viewing gazebo at Birchwood House, Abbots Bromley Road.
P/2022/00470 erection of a detached car port with

studio above at The Old Barn, Abbots Bromley Road.

8 Parish Councillors Reports

Highways Cllr Bott - some potholes have been repaired, but done poorly. Cllr Bott has emailed Highways, who say the potholes have not deteriorated sufficiently.

Environment Cllr Mrs Prince - there is an ongoing problem with litter; sewerage has been leaking from The Meynell. The stolen bench was discussed: the Parish Clerk has reported the theft to the police, but there are 'no realistic lines of enquiry' to follow, and to Zurich Insurance, who have acknowledged receipt of the claim. Cllr Sherwood suggested making a bench from two stumps of wood and a plank; this was agreed and she will approach Sam Gregson.

Footpaths Cllr Mrs Sherwood has spoken to the Duchy regarding the pond which is flooding in Jackson's Bank and the damaged footpaths, but reported that they are not interested. The stile in the Memorial Garden needs some repair work; Cllr Sherwood will speak to Sam Gregson.

9 County Councillor Jessel's Report

No report

10 Borough Councillor Beech's Report

No Report

11 PCSO Leathers Report

This had been circulated to the Councillors and Lynne prior to the Meeting.

12 Parish Clerk's Report

The Clerk had had a successful meeting with Kim Squires, and any issues had been sorted out after the meeting.

She had emailed the dates of the Meetings for 2023 to Wendy Lowe at The Deer Park and to PCSO Leathers, who hopes to attend some meetings in the forthcoming year.

She thanked the Councillors for sending their Register of Interest forms to Lynne for inclusion on the website; Cllr Mrs Sherwood is to send hers to Lynne.

13 Finance

The balance at the end of October was £7593.60 in the Current Account and £3539.82 in the Business Reserve Account (end of September).

Outstanding cheques: £32.50 Cllr Mrs Sherwood and £30.00 The Deer Park.

Cllr Mrs Sherwood had arranged the transfer of £3000 from the Current Account to the Business Reserve Account.

It was resolved to pay the following cheques:

Date	Chq	Payee	Details	Amount
5 th Dec	889	Deer Park Dairy Ltd	room hire	£30.00
5 th Dec	890	Mrs L Bott	website update	£45.00
5 th Dec	891	Gregson G'works	speed gates	£240.00+£48.00VAT
5 th Dec	892	HMRC	PAYE	£132.60
5 th Dec	893	Miss E Goodwin	expenses/salary	£149.80
5 th Dec	895	Cllr Mrs Sherwood	plants	£81.90+£16.23VAT
5 th Dec	896	Hoar Cross PCC	ch'yard upkeep	£700.00
30 th Dec	SO	Miss E Goodwin	Salary	£447.85

14 Budget/Precept for 2023-202

The Parish Clerk had met Cllrs Bott and Major to discuss the Budget 2022-2023 and the

Precept for 2023-2024. Cllr Bott explained there will probably be a small surplus at the end of the year, and proposed that the Precept remain at £6150; this was agreed.

15 Contribution to the maintenance of the Churchyard

Brian Averill, Treasurer of the PCC, had forwarded the figures to show how the costs had increased: 2020 - £1060; 2021 - £1250; estimated for 2022 - £1400.

Cllr Mrs Prince suggested that the PCC obtain three quotes for the work; Cllr Major said he would follow this up, and he would also find out how the money is paid to the contractor.

Cllr Mrs Smith suggested making a donation of £700 as this is half of the amount for 2022, and to review the payment; this was agreed.

16 Church Clock

There has been an issue with Smith of Derby and the service agreement (the original has been archived, but Smith of Derby have forwarded an up to date contract which has been circulated to the Councillors). Since Peter Humpidge passed away, no-one knows how the clock works; it was agreed to arrange for Smith of Derby to carry out the service at a time that is convenient to Rachel Major. The cost of the service is £253 plus VAT.

The Parish Clerk will ask Rachel for the contact information for Time Assured, and get an alternative quote.

17 Discussion and Ratification of the Financial Policy, Risk Assessment, Standing Orders, Media Policy and Publication Scheme

The Parish Clerk had been advised by Kim Squires to delete clause 6.20 of the Financial Policy 'Personal credit or debit cards of members or staff shall not be used under any circumstances'. This recommendation was accepted.

The policies were ratified.

18 The future of the Parish Council website

Lynne said she was happy to continue working on the website; Cllr Mrs Prince asked her to continue, and was seconded by Cllr Mrs Sherwood. Lynne was thanked by the Councillors.

19 The future of the Best Kept Village Competition

Cllr Mrs Smith would like to keep it going, but there is the need to get people involved; Cllr Major commented that the Parish Council need to lead the way. The way the BKV competition is organised/judged has changed; Cllr Mrs Smith commented that there is support/advice available.

Cllr Mrs Smith agreed to be the contact.

20 Correspondence

Cllr Jessel's email regarding recycling centres and the consultation re changes for businesses.

Email from Auditors; confirmed that the auditors will be Mazars LLP from 2022-2027, and gave information about the charges.

Invitation to join the CPRE (planning advice/renewable energy/Green Belt) at a cost of £36.00pa; it was agreed to keep the information of file.

21 Members points of information

Cllr Bott had had a ph call from Bob Keys who suggested that the Chairs and Secretaries of Hoar Cross, Abbots Bromley, Yoxall and Newborough Parish Councils meet occasionally; this was agreed.

The Parish Clerk had spoken to Lisa Horritt of SPCA regarding the Chair of the Parish Council. Cllr Mrs Smith agreed to be Acting Chair until the election in May. The Clerk explained the

procedure: the dates will be sent out in January 2023; existing and prospective new Councillors will have to complete the paperwork in March; if there are five or less candidates, all will take their seats automatically; if there are more than five candidates, there will be an election on 4th May. A contested election will be more expensive for the Parish Council.

Cllr Mrs Smith raised the issue of a caravan, stables and temporary lights in fields off Becks Lane; the Parish Clerk will contact Borough Cllr Beech.

Cllr Mrs Smith asked if there will be an event to mark the Coronation of King Charles III; she will liaise with Lesley Prince.

Cllr Mrs Sherwood thanked Cllr Bott and Lynne most sincerely for their input and said everyone appreciated what they had done; she presented them with a card and a gift.

- 22 Dates of next meetings: Monday 20th March to be held at The Deer Park,
Monday 15th May Annual Meeting and Annual Parish Meeting in the Church, Monday 19th June,
Monday 18th September, Monday 4th December at The Deer Park.

O.A. Smith 20/3/23